

Implementation Board Meeting

Facilitator: Co-Chairs Nate Caminos & Harold Odom

Note Taker: Gabriel Silberblatt

Captioner: King County Information Technology

Date: January 13, 2021

Time: 2:00 P.M. - 3:30 P.M.

Mission: *The mission of the King County Regional Homelessness Authority (KCRHA) is to significantly decrease the incidence of homelessness throughout King County by centering customer voice to respond to needs and eliminate inequities.*

Theory of Change: *If we create a homeless response system that centers customer voice, then we will be able to focus on meeting needs and eliminating inequities, in order to end homelessness for all.*

Meeting Result:

- Everyone will feel welcomed and participants confirmed
- The Implementation Board will know how work is progressing in setting up KCRHA infrastructure and hiring the CEO
- The Implementation Board will be aware of next steps and process so far in hiring the CEO
- Public will be given 10 minutes to share their comments
- Board members will discuss and confirm immediate and ongoing needs for officer positions and subcommittees.
- Board members will understand the requirement and intention behind the initial plan and will discuss next steps.

Time	Topic	Presenter
2:00 – 2:15 15 min	Welcome and Settling In <ol style="list-style-type: none">1. Welcome2. Roll call3. Land acknowledgment4. Public comment sign-up5. Grounding question: <i>How do you see using the theory of change in the work of the implementation board?</i> Result: Everyone will feel welcomed and participants confirmed	Harold Odom
2:15 – 2:20 5 min	Staff Report <ol style="list-style-type: none">1. Joining insurance risk pool2. Financial and payroll systems contract Result: The Implementation Board will know how work is progressing in setting up KCRHA infrastructure	Jeannie Macnab Sola Plumacher

Time	Topic	Presenter
2:20-2:40	<p>CEO Hiring Update</p> <ol style="list-style-type: none"> 1. Hiring process status 2. Core competencies and values assessed by hiring committee 3. Developing questions for the first round of interviews <p>Result: The Implementation Board will be aware of next steps and process so far in hiring the CEO</p>	The Hawkins Group
2:40 – 2:50 10 min	<p>Public Comment</p> <p>Result: Public will be given 10 minutes to share their comments</p>	Nate Caminos Kerry Flory
2:50 – 3:10 20 min	<p>Board Business</p> <ol style="list-style-type: none"> 1. Increase meeting length from 90 mins to 120 mins 2. Board Officers (vice-chair(s), secretary, treasurers) - discussion and possible vote 3. Board sub-committees – discussion and possible vote <ul style="list-style-type: none"> • Ad-hoc committees – bylaws, CEO onboarding, five-year plan • Ongoing committees <p>Result: Board members will discuss and confirm immediate and ongoing needs for officer positions and subcommittees.</p>	Nate Caminos
3:10– 3:25 15 min	<p>KCRHA Initial Work Plan</p> <ol style="list-style-type: none"> 1. Initial work plan requirement 2. Discussion and possible work plan elements <p>Result: Board members will understand the requirement and intention behind the initial plan and will discuss next steps.</p>	Harold Odom
3:25 – 3:30 5 min	<p>Action Items and Adjourn</p> <p>Next Meeting: February 10, 2021, from 2-4:00 pm.</p>	Nate Caminos

Upcoming Meetings/Dates of Interest:

- 1/15: First Round of CEO Interviews with IB (mostly Executive Session)
- 1/18: LEC Meet & Greet with CEO candidates (Closed Session)
- 1/29: Second Round of CEO Interviews with IB and GC (mostly Executive Session)
- 2/4: Special Meeting GC/IB: Recommendation and Vote to Approve CEO
- 2/10: February Implementation Board Meeting

February Agenda Topics:

- Onboarding and welcoming CEO
- Staff report: planning for operational transition

March Agenda Topics:

- By-laws

Future Agenda Topics:

- Board retreat
- Open Public Meetings Act (OPMA) training
- Auditor meeting with Board
- Outreach and community engagement